

MINUTES

The monthly meeting of the Nashua Airport Authority was held at Daniel Webster College, in Room 218 at the Eaton-Richmond Center, University Drive, at 7:00pm on Tuesday, February 17, 2004.

At 7:01pm the meeting was called to order by Chairman Roger Bacchieri.

ROLL CALL

Present: Chairman Bacchieri
Vice Chairman Gill
Secretary Dalianis
Treasurer Dresner

Absent: Director Fuller

PUBLIC INPUT

MINUTES – January 2004

MOTION BY Secretary Dalianis to accept the minutes as written.

SECONDED BY Vice Chairman Gill

MOTION CARRIED.

TREASURER'S REPORT – January 2004

MOTION BY Treasurer Dresner to accept the report pending the annual audit.

SECONDED BY Vice Chairman Gill

MOTION CARRIED.

COMMUNICATIONS – read and assigned by Secretary Dalianis

NAA-04-004	Archie Frangoudis / Request to be placed on list for future hangar construction	On File
NAA-04-005	State of NH-DOT / Meeting Notice	On File
NAA-04-006	FAA/DOT – Payment Advisory	On File
NAA-04-007	Senator J. Gregg / AWSS cancellation acknowledgement Jan. 13/04 letter from R. Rankin attached	On File
NAA-04-008	State of NH-DOT / Funding Change FAA Airport Improvement Program	On File
NAA-04-009	State of NH-DOT / Capital Improvement Program Draft Copy	On File
NAA-04-010	Keyson Airways / Relocation of Security Gate Issues	Old Business
NAA-04-011	Boire Field Condo II / Request for original 20 year lease [E-1459] extension and two additional 20 year extensions at the current rate.	New Business

REPORTS

Tower Report – January 2004

Chairman Bacchieri noted it had been a relatively slow month.

Airport Manager – January 2004

Chairman Bacchieri noted that the cost of relocating the fence near Keyson Airways (#3 on report) will be discussed under old business.

Chairman Bacchieri referred to the TSA meeting and hoped a convenient time could be arrived at to hold the next meeting (#8 on the report).

Chairman Bacchieri noted that the Airport Managers preference was noted (#9 on the report) concerning the Boire Field Condo II request for the extension of their lease. This matter will be discussed at the March 2004 meeting.

Airport Engineer – January 2004

Carol Niewola of Gale Associates reported on the *goals for implementation* for the funding efforts for the new parallel runway. The current plan is as follows:

1. Scoping meeting with the FAA and NHDOT/DA the funding agencies for the project. This should be accomplished the end of February or beginning of March.
2. Hold a public meeting to answer questions and explain the project to interested parties. This meeting should be planned in early March.
3. Finalize the scope of the project and gain funding agency approval.
4. Obtain an independent fee estimate.
5. Negotiate Gale's fees and sign the contract.
6. Submit grant application to the FAA and NHDOT/DA.
- 7.

The grant application has to be submitted *before* 1 May 2004 to be considered. Ms. Niewola noted that the FAA is now funding 95% of the project costs and this would certainly be a good time to undertake any projects of this magnitude.

Treasurer Dresner noted he would prefer to have a Public Meeting first whereas he does not feel the parallel runway project is a forgone conclusion. He would like to see involvement from the City of Nashua such as the Aldermen and Corporation Counsel. He feels an alternative to this construction would be to construct another runway to replace the first runway. Ms. Niewola noted that the scoping session is usually conducted first so that the answers to questions the public may have would be available.

Vice Chairman Gill feels that it would be appropriate to have the scoping session before the public meeting so that answers would be available.

Secretary Dalianis would prefer the scoping session first so that the Board would have answers for questions that may be asked.

Treasurer Dresner suggested that the public meeting should be held at the City Hall. Secretary Dalianis suggested we try to get the auditorium at City Hall. Permission needs to be granted through the City Clerk's office to use this facility.

Treasurer Dresner feels that after the scoping session and the public meeting it would then be appropriate for the Board to take a final vote as to whether they will proceed with the parallel runway project.

COMMITTEES

OLD BUSINESS

Relocation of security gate at the north end of field near Keyson Airways.

Bill Krivsky from Keyson Airways addressed the matter of cost sharing for the relocation of the security gate. He feels that it is the responsibility of the Authority to pay for the fencing whereas it is being relocated due to security measures. Mr. Krivsky also noted that Keyson Airways is not the only business at that end of the field. He further suggested that if the Authority does not want to incur the entire cost of the project that all businesses at that end of the field should be assessed.

Vice Chairman Gill noted that after consideration he is now in favor of the Authority paying for the relocation.

Secretary Dalianis feels that it is the responsibility of the Authority.

Vice Chairman Gill noted he wants the gate closed. It is necessary for the security of the field.

Treasurer Dresner asked that the policy for gate passes be explained to him and wanted to know if there is a pedestrian gate.

Vice Chairman Gill noted the pedestrian gate is in place but will not be usable until spring.

Mr. Krivsky noted that they have a lot of “one time only” visitors to the airport. It would be impossible for them to obtain passes. They do their best with security but it is not within their jurisdiction to search people.

Louis Edmonds of Edmonds Aircraft Services noted that he was very upset with the Authority that he had never been consulted concerning the relocation of the gate. He further stated that the current relocation plan would only benefit Keyson Airways and not the other tenants of the area. The current plan would create difficulty for his business. He also feels this would present a major problem for snow removal efforts. The vehicle traffic would also be forced onto the taxiway rather than the path that they currently use. Mr. Edmonds feels there must be other solutions to this problem and one suggestion would be for remote access through an intercom system that is connected to the various businesses.

Chairman Bacchieri stated that one of the purposes of the closed gate would be to limit access to individuals who have not legitimate reason to be on the airport. He further asked if Mr. Edmonds would be willing to share in the cost for the remote access system if that were to be the plan used.

Treasurer Dresner wants the Board to consider other alternatives to the present plan.

Roland Noyes noted that he had observed an individual at the south gate that needed to go to the McCalmont hangar. He phoned Mr. McCalmont and Mr. McCalmont came to the gate and escorted him in.

Mike Zompetti stated that Mr. Edmonds owes the Authority members an apology. The members are not on the airport on a daily basis. It was the responsibility of the Airport Manager to inform Mr. Edmonds of the proposed change in the gate.

Mr. Zompetti is also bothered that although he has been on the airport since 1983, in order to get an access card he was asked to show his drivers license to be copied for file. He feels this is ridiculous and the license is his personnel property.

Chairman Bacchieri asked that Manager Rankin set up a meeting at the beginning of next week that is to include the t-hangar owners, business owners, and Board members. This meeting will be for the purpose of finding a solution as to where to relocate the gate.

Secretary Dalianis concurred that the meeting was a good idea. He feels it is an excellent idea for all of the tenants in the area to be involved.

Treasurer Dresner agrees that the meeting is necessary and should involve all of the tenants.

NEW BUSINESS

1. Boire Field Condo II request to exercise original 20 year extension for Lease E-1459 from June 1, 2004 to May 31, 2024.
2. Boire Field Condo II requests two further extensions of 20 years each under the same terms and conditions that currently apply.

This matter will be discussed at the March 2004 meeting to comply with a request by Boire Field Condo II.

OTHER

PUBLIC INPUT

Mike Zompetti reported that on 20 December he went by Air Direct and observed 7 or eight vehicles parked beyond the white line and too close to the taxiway. He also at 2:45pm on 20 January observed the same problem.

Mr. Zompetti also noted that on the bulletin board at the Authority office a posting of a Letter to the Editor. He would like his letter posted as well. He gave his letter to Chairman Bacchieri.

Lee Zompetti noted that it was nice to see the Agenda posted on the website. She looks forward to seeing the minutes of meetings posted as well.

Roland Noyes noted that Chairman Bacchieri has done an outstanding job during his tenure on the Board and will be greatly missed.

Chairman Bacchieri noted that the new member will be a great asset as well.

Lee Zompetti hoped that Chairman Bacchieri would be recognized for his service.

ADJOURNMENT - 8:05pm

MOTION BY Secretary Dalianis to adjourn.

SECONDED BY Vice Chairman Gill

MOTION CARRIED.

Respectfully submitted,

Howard Dresner

Treasurer

CC: City Clerk's Office
NAA Files