

MINUTES

The monthly meeting of the Nashua Airport Authority was held at Daniel Webster College, in room 201 at the Eaton-Richmond Center, University Drive, at 7:00pm on Tuesday, January 20, 2004.

Chairman Bacchieri called the meeting to order at 7:00pm.

ROLL CALL

Present:	Chairman Roger Bacchieri	Absent: Treasurer Howard Dresner
	Vice Chairman John Gill	
	Secretary Griffin Dalianis	
	Director Allan Fuller	

PUBLIC INPUT – none at this time

MINUTES – December 2003

It was noted at this time that the minutes had been amended to include the pricing attained by Director Fuller concerning the pricing of utility trailers. This provided unbiased individual providing information regarding the pricing.

MOTION BY Secretary Dalianis to accept the minutes as written.

SECONDED BY Vice Chairman Gill

MOTION CARRIED.

TREASURER'S REPORT – December 2003

Director Fuller had questions concerning three (3) of the line items that he wanted clarification as to what the line items represented. The questions were answered by Manager Rankin.

Director Fuller asked for an explanation as to what the difference was concerning fuel farm income and fuel flowage income. Manager Rankin explained that each FBO is charged \$750.00 per month as a rental fee for the fuel farms and that the Authority is paid 6cents per gallon of AVGAS sold and 7 cents per gallon for jet fuel.

MOTION BY Director Fuller to accept the report pending the annual audit.

SECONDED BY Vice Chairman Gill

MOTION CARRIED.

COMMUNICATIONS – read and assigned by Secretary Dalianis.

NAA-03-033	NH/DOT – Aircraft Operating Fee Return & Grants Application	On File
NAA-03-034	Keyson Airways / Gate concerns and recommendations	On File
NAA-04-001	NH/DOT – Registered Aircraft Advisory	On File
NAA-04-002	Legal Matter	On File
NAA-04-003	Archie Frangoudis / Agenda placement request	On File

Chairman Bacchieri asked that Manager Rankin reply to NAA-03-034 and noted that NAA-04-002 will be addressed in a non-public session following the regular meeting.

REPORTS

Tower Report – December 2003

Chairman Bacchieri inquired if the tower was fully staffed. Manager Rankin replied that currently they are considered fully staffed.

Chairman Bacchieri inquired asked what had been the total flights for 2002. Manager Rankin replied over 123, 000.

Airport Manager – December 2003

Chairman Bacchieri asked if there were an update on the remote ILS. Manager Rankin informed the Board that they were working on it today. There is still no exact date as to when it will be operational. Director Fuller noted that the ILS was down today. Manager Rankin thought perhaps they were then indeed working on the system.

Manager Rankin noted that the TSA meeting had been rescheduled for February 6th 2004.

The Keyson gate has been repaired and up and working. The pedestrian gate will be installed on January 21, 2004.

Bill Krivsky noted that he did not realize that an individual pedestrian gate was being installed.

Director Fuller inquired as to the status of STARS. The track has been installed in the tower and Manager Rankin has just been notified that the regional TRACON will be on line February 22nd. At that time the STARS will be operational.

Director Fuller inquired if the twelve page report concerning security issues at general aviation airports should be made available to the public. Manager Rankin noted that it has been posted on AAAE and AOPA web sites.

Director Fuller inquired about the storm water pollution prevention plan and what it would entail. Carol Niewola from Gale Associates noted that it pertained to spill prevention, and fueling issues. There is no SWPPPS report yet that pertains to the Nashua Airport. It is possible that FAA will include this in the next project whereas it mandated by the EPA.

Director Fuller would like a copy of the EPA permit and links that speak to SWPPP.

Arnie Stymest of Gale Associates noted that airports had been checked in the past and had a clean record.

Chairman Bacchieri opened a discussion concerning the Keyson gate.

Manager Rankin noted that he and Vice Chairman Gill had been looking into ways of alleviating the situation that Keyson Airways as well as others on that end of the field are experiencing.

A discussion followed as to what would be the best solution to the problem and exactly where the gate should be relocated to. It was decided that on January 21, 2004, Director Fuller, Vice

Chairman Gill, and Secretary Dalianis along with Manager Rankin would physically look over the area in order to make recommendations based on their observations.

The Board realizes the importance of businesses on the field being able to conduct business in the usual manner; however security measures need to be in place. It was the general consensus that security policies that will be mandated in the future will only become more and more stringent as time goes by.

Director Fuller would also like the Board to address the fence near GFW. He would like to see a higher fence and feels the pedestrian gate there should also have security precautions in place.

Airport Engineer – December 2003

Carol Niewola reported that there was nothing new to report. Things tend to slow down around the holidays. She is waiting to hear from the FAA / DOT regarding the runway separation project. They have been presented with eight options that are now being reviewed and discussed among their departments. The ball is currently in their court.

Carol was asked if this airport was required to have a hazardous waste co-coordinator. Currently it is not necessary to have such an individual.

COMMITTEES

OLD BUSINESS

NEW BUSINESS

Secretary Dalianis asked if this was the appropriate time to present a slate of officers for the next year.

Chairman Bacchieri replied whereas there was going to be a change in members of the Board, it was his suggestion that the election be postponed until the next meeting. The NAA by-laws do not state that the elections must be held at the January meeting.

OTHER

Director Fuller inquired if the grants noted in NAA-03-033 had been applied for and had Manager Rankin met the deadline for the application. Manager Rankin explained that this is a boiler-plate form that must be filled out each year. Basically you have to account for how the funds from the previous year were spent. This is really not a grant but an application.

Bill Krivsky asked if there was any money available from Homeland Security ACT that the airport could use for projects such as the fence project now under consideration. Secretary Dalianis asked if any of the monies from the Homeland Security that had been designated to the City of Nashua was earmarked for the airport. Manager Rankin noted that it has not funneled down to the airport level, although we do have stepped up police patrols.

PUBLIC INPUT

Roland Noyes asked that Louis Edmonds be consulted on the fence relocation whereas it could directly affect his business.

Jean Harris asked that the traffic flow around the Keyson gate be considered. She is a hangar owner in building 109.

Tae Kraus asked what the purpose of the double yellow line in the taxiway?

Bill Krivsky replied that he had been told it was to guide vehicle traffic in an aircraft movement area.

Rich Adams noted that double yellow lines denote aircraft movement area.

Secretary Dalianis inquired if it was necessary to go before the City of Nashua’s planning board in order to move the fence. Manager Rankin will call and find out if that is necessary.

Roland Noyes it is time that the Board stands up to the city and asserts their authority in matters concerning the airport. This particular matter involves security.

Mike Zompetti noted that it was just like raising of the tie-down fees. The fees were raised without the approval of the aldermen.

ADJOURNMENT - 8:10pm

MOTION BY Vice Chairman Gill to adjourn to non-public session to discuss legal issue.

SECONDED BY Secretary Dalianis

MOTION CARRIED.

MOTION BY Secretary Dalianis to return to public session.

SECONDED BY Vice Chairman Gill

MOTION CARRIED.

MOTION BY Director Fuller to adjourn. (8:33pm)

SECONDED BY Secretary Dalianis

MOTION CARRIED.

Respectfully submitted,

Griffin Dalianis
Secretary

CC: City Clerk’s Office
NAA Files

SEE ATTACHMENT FOR ATTENDEES

