

MINUTES

The monthly meeting of the Nashua Airport Authority was held at Daniel Webster College, in room 122 of the Eaton-Richmond Center, University Dr., at 7:00pm on Tuesday, July, 19, 2005.

The meeting was called to order at 7:00pm by Chairman Griffin Dalianis.

ROLL CALL

Present: Chairman Dalianis
Vice Chairman Gill
Treasurer Britton
Director Dresner
Secretary Fuller (joined meeting in progress)

Note of record: Airport Manager Rankin excused from meeting.

PUBLIC INPUT

Lee Zompetti read from a statement she had written and asked that it be attached to permanent record (see attachment 1). The document concerns the legality of motions made by the Airport Authority.

Tom DiConza the finance director from Daniel Webster College (along with Rick Bartle and Stephen Brown) addressed the Board concerning their concern that they had not been notified that the lots of land adjacent to the control tower were available for development. Mr. DiConza noted that Daniel Webster had been given first option on this property and were puzzled as to why this had not occurred.

Chairman Dalianis asked that Mr. DiConza put his concerns in writing so that it will be part of permanent record.

Archie Frangoudis feels that Daniel Webster (as of 1987) was on the top of the list for development.

David Whittemore informed the Board that he had never been notified concerning the development availability on the field. In the March 2005 minutes, Manager Rankin had been asked to notify all names on the list.

MINUTES – June 2005

MOTION BY Vice Chairman Gill to accept the minutes as written.

SECONDED BY Director Dresner

ROLL CALL :

Chairman Dalianis – yes

Vice Chairman Gill – yes

Director Dresner – yes

Treasurer Britton – abstain

MOTION CARRIED. (#06-01)

Note of record: Secretary Fuller joined the meeting.

TREASURER’S REPORT – June 2005

Treasurer Britton spoke to the report as being the end of the year report. A loss of \$35,000.06 is shown. The largest contributors to the loss would be the fuel farm maintenance, health insurance expense and payroll taxes. Snow removal income was greater than anticipated. Income from the project account also exceeded the project account expenses.

MOTION BY Treasurer Britton to accept the report pending the annual audit.

SECONDED BY Vice Chairman Gill

ROLL CALL :

Chairman Dalianis – yes

Vice Chairman Gill – yes

Director Dresner – yes

Treasurer Britton – yes

Secretary Fuller - yes

MOTION CARRIED. (#06-02)

COMMUNICATIONS – read and assigned by Secretary Fuller.

NAA-05-037	City of Nashua / Escrow Capital Improvements Update	Response 6/17/05
NAA-05-038	GFW Aeroservices / Liability Insurance Information	On File
NAA-05-039	Winer & Bennett / Information regarding E-1499 Lease	On File
NAA-05-040	Lee Zompetti / Request for information	Response 6/30/05
NAA-05-041	Archie Frangoudis / Observations regarding lease assignments	New Business
		Response 7/13/05

Note of Record: Secretary Fuller read NAA-05-043 into record: GFW Aeroservices asking to be placed on the September 2005 agenda rather than the July or August 2005 agenda.

REPORTS

Tower Report – June 2005

Secretary Fuller would like to see a running tally for the number of jet operations added to the traffic report summation.

Airport Manager – June 2005

Treasurer Britton spoke to #6 of the manager’s report concerning the FAA land use inspection of the airport. The fees and lease amounts are much lower than fair market value. A formal report from the FAA is expected soon.

Secretary Fuller does not feel that the 5 cents noted is accurate. When the multiplier of the CPI is included the lease rate for old leases is approximately 9 cents per square foot and twice that amount of new leases inside the fence. Secretary Fuller does not believe the fee is that much lower than fair market value stated in the manager’s report.

Airport Engineer – June 2005

Carol Niewola reported that the runway taxi study is still on hold. Currently the SWPPP is under development.

Treasurer Britton inquired as to how long it would take to complete the SWPPP. Ms. Niewola replied that it should be completed in approximately two months.

The tree removal and obstruction removal project is moving along smoothly. The Conservation Commission and the Zoning Board approved the project. The Nashua Board of Aldermen approved the needed avigation easement. Ms. Niewola thanked Treasurer Britton for his assistance.

Treasurer Britton thanked Ms. Niewola for all of her hard work on the avigation easement presentation to the Aldermen. The issue was voted on and passed at the same meeting.

Chairman Dalianis thanked both Ms. Niewola and Treasurer Britton for their efforts.

COMMITTEES

Committee for Land Development and Future Growth of the Nashua Airport.

OLD BUSINESS

Assigning lot E-1485 (adjacent to Building 83) to GFW Aeroservices.

This matter will be discussed at the September 2005 meeting per a request from Frank Waller (NAA-05-043).

Secretary Fuller said he re-thought his position and vote on E-1485 and wanted talk on it for the record. He said he talked with the Airport Manager about the idea that the Authority could use tie-down spaces (for both FBO's) to construct the storage retainage area for their fuel trucks. Secretary Fuller felt the lot E-1485 was more valuable for building a hanger.

Director Dresner agreed with Secretary's Fuller concerning the retainage area for fuel trucks.

NEW BUSINESS

Questions pertaining to methodology used regarding requests for development at the Nashua Airport.

Vice Chairman Gill suggested that a meeting be scheduled for the Land Development Committee.

Secretary Fuller has not been able to obtain the "list" of those interested in building at the Nashua Airport. It was noted the "list" had been made available at the March 2005 meeting.

Vice Chairman Gill stated for record that the lots being pursued by Keyson Airways (Bill Krivsky) were not actual lots. Mr. Krivsky had approached the Board and been given permission to pursue making this land buildable. All exploration of this issue is at the expense of Keyson Airways. One lot involves wetlands and the other two lots would involve moving the AWOS.

Treasurer Britton would like the Board to discuss the way in which land is going to be made available for development. Treasurer Britton asked that a meeting be scheduled soon to firm these matters. Treasurer Britton noted that Gale Associates is currently working on RFP's.

Treasurer Britton recommended that a meeting be set up with the FAA, Gale Associates and other key people to discuss the moving of the AWOS. Carol Niewola will set up the meeting.

Carol Niewola spoke to the AWSS and showed on a diagram the protected area and surrounding area in relationship to the AWSS. Secretary Fuller asked for clarification about the 50-foot radius around the AWSOS (no objects above ground level) and the 50 to 200 foot radius (no objects above 2 meter heights are allowed). Carol Niewola said that would be a great question to the FAA.

OTHER

MOTION BY Vice Chairman Gill to suspend the August 2005 Nashua Airport Authority meeting.

SECONDED BY Director Dresner

Chairman Dalianis – yes

Vice Chairman Gill – yes

Director Dresner – yes

Treasurer Britton – yes

Secretary Fuller - yes

MOTION CARRIED. (#06-03)

PUBLIC INPUT

Lee Zompetti inquired if the letter she had received concerning the “umbrella” question had been qualified by a legal opinion.

Chairman Dalianis will check on this matter.

Carol Niewola asked if the Board would consider giving permission to Manager Rankin to sign the necessary documentation if necessary to proceed on the projects Gale Associates is working on. The Board agreed that they would meet if special circumstances warranted.

Dave Pizza asked if anyone had thought of storing the fuel trucks empty. Carol Niewola noted that by storing the units empty it would give more opportunity for condensation and contaminates.

Treasurer Britton inquired if a meeting should be scheduled at this time for the land development committee. It was decided that the meeting would be planned after Manager Rankin's return.

MOTION BY Secretary Fuller to approve and unseal the non-public session minutes of the June 21, 2005.

SECONDED BY Vice Chairman Gill

Chairman Dalianis – yes

Vice Chairman Gill – yes

Director Dresner – abstain

Treasurer Britton – yes
Secretary Fuller - yes
MOTION CARRIED. (#06-04)

ADJOURNMENT – 8:12pm
MOTION BY Secretary Fuller to adjourn.
SECONDED BY Vice Chairman Gill
MOTION CARRIED (#06-05)

Respectfully submitted,

Allan Fuller
Secretary

CC: City Clerk's Office
NAA Files

SEE ATTACHMENT FOR ATTENDEES