

MINUTES

The monthly meeting of the Nashua Airport Authority was held at Daniel Webster College, in room 122 of the Eaton-Richmond Center, University Dr., at 6:30pm on Tuesday, July 17, 2007.

Chairman Griffin Dalianis called the meeting to order at 6:37pm.

ROLL CALL

Present: Chairman Dalianis	Absent: Vice Chairman Gill
Secretary Rosenblum	Director Fuller
Treasurer Britton	

PUBLIC INPUT

Shane McLaughlin reported that efforts to bring US Customs to the Nashua Airport are ongoing. Several individuals and companies at the airfield are working with Mr. McLaughlin on this matter. Mr. McLaughlin would like to meet with Manager Rankin and/or board members to decide how to proceed.

Chairman Dalianis commented to his reaction to a statement made during Public Input at the June 26, 2007 business meeting. He has been assured that the Board was within their rights to meet with legal counsel on an emergency basis when necessary and the NAA remains compliant with RSA91:A.

MINUTES

- June 26, 2007 Business Meeting

MOTION BY Treasurer Britton to accept the minutes as presented.

SECONDED BY Secretary Rosenblum

ROLL CALL

Chairman Dalianis – yes
Secretary Britton – yes
Treasurer Rosenblum – yes

MOTION CARRIED.

- July 2, 2007 Special Meeting

MOTION BY Treasurer Britton to accept the minutes as presented.

SECONDED BY Secretary Rosenblum

ROLL CALL

Chairman Dalianis – yes
Secretary Britton – yes
Treasurer Rosenblum – yes

MOTION CARRIED.

- July 13, 2007 Special Meeting

MOTION BY Secretary Rosenblum to accept the minutes as presented.

SECONDED BY Treasurer Britton

ROLL CALL

Chairman Dalianis – yes
Secretary Britton – yes
Treasurer Rosenblum – yes

MOTION CARRIED.

TREASURER’S REPORT - June 2007

MOTION BY Treasurer Britton to accept the June 2007 financial report pending the annual audit.

SECONDED BY Secretary Rosenblum

ROLL CALL

Chairman Dalianis – yes

Secretary Britton – yes

Treasurer Rosenblum – yes

MOTION CARRIED.

Treasurer Britton asked that Manager Rankin check on current rates for the two certificates of deposit that are due to be renewed.

Treasurer Britton reported that budget year 06 concluded with an approximate \$38,000 profit. He noted that once again the staff at the authority had showed due diligence in keeping expenses to a minimum.

Secretary Rosenblum inquired as to what the large expense in the Buildings and Grounds account had been in June. Manager Rankin replied that it was to pay for the roof at the brick hangar. This item will be capitalized.

COMMUNICATIONS – read and assigned by Secretary Rosenblum

NAA-07-037	Legal Matter	Legal File
NAA-07-038	Macair / Concerning rental amounts due from Keyson Airway	On File
NAA-07-039	McLaughlin Law / Agenda Placement re: DWC pursuing building on lots E-1446 and E-1484	Old Business
NAA-07-040	FAA /DBE Training Workshop advisory	On File
NAA-07-041	Richard Gentile / Agenda placement request to transfer lease E-2221 To F1 Air.	New Business

DOCUMENTATION SIGNED

Grant application AIP 3-33-0012-28-2007 (Environmental Assessment) G. Dalianis 7/10/07

REPORTS

Tower Report

Treasurer Britton noted that there had been over 9000 operations in June.

Airport Manager

Manager Rankin spoke to the e-mail correspondence from Ward 1 Alderman Cookson. One of his constituents is complaining of noise. The individual purchased a house eleven months ago, three quarters of a mile on final approach. Manager Rankin has communicated with Alderman Cookson via e-mail. Manager Rankin reported that in 1989 it had been suggested that an Earthen Berm be placed near the brick building on Pine Hill Road, however the FAA determined that there were no LDN’s off the Nashua Airport in excess of 65 therefore the expense was not merited. Part of the new project this year, there will be an expanded noise review study. Noise monitors will be placed in areas where complaints have been received from.

Chairman Dalianis responded by saying that Manager Rankin had done his job in responding to Alderman Cookson.

Manager Rankin noted that a complaint log is kept and he responds to each person that calls in. The complaints are minimal.

Treasurer Britton thanked Manager Rankin and his staff for another successful crack sealing project. It is an undesirable job that has to be done each year.

Airport Engineer

Colleen Lynch from Gale Associates gave a brief over view of the current projects. The most important matter this month will be to have the grant offer for the Environmental Assessment (AIP 3-33-0012-28-2007) signed within twenty-four hours of receipt from the FAA. This document must also be approved by counsel.

MOTION BY Treasurer Britton to allow any Nashua Airport Authority board member to sign the AIP 3-33-0012-28-2007 grant application (offer) in the Chairman's absence.

SECONDED BY Secretary Rosenblum

ROLL CALL

Chairman Dalianis – yes

Secretary Britton – yes

Treasurer Rosenblum – yes

MOTION CARRIED.

COMMITTEES

No report

OLD BUSINESS

McLaughlin Law Offices representing Daniel Webster College requesting to lease lots E-1446 and E-1484 for development.

Shane McLaughlin representing Daniel Webster College spoke to the Board concerning the *VISION 2015 PLAN* that was conceived by President Meyers. Part of this plan is to expand the campus of DWC to include the two parcels, lots E-1446 and E-1484 for development of classrooms, labs, and hangar space for their aircraft. DWC continues to grow and finds it needs additional space to do so. In order to go about successful fund raising, leases need to be in place so the donors will have concrete information concerning the new buildings. Daniel Webster College recognizes the constraints that may be encountered in regards to the AWOS and "SAWS" systems. They are prepared to deal with the governmental entities involved. This request is made more than twenty years from the time DWC first addressed the Authority regarding leasing of these two lots.

MOTION BY Treasurer Britton to grant Daniel Webster College's request to lease lots E-1446 and E-1484 at the current commercial rental rate for a term of 20 years, with a second 20 year renewal on the same terms and conditions as the original term, and with a third 20 year option subject to the renegotiation of the base rent term be granted. Daniel Webster College acknowledges that use of both parcels is subject to the constraints of the AWOS System and that building on the two lots may require the approval of the governmental entities responsible for the AWOS and "SAWS" Systems, and compliance with all applicable rules and regulations.

SECONDED BY Secretary Rosenblum

A discussion followed concerning the cost and responsibility of said cost if moving the AWOS or “SAWS” system would be necessary. It was decided that the following amendment to the motion be added.

MOTION BY Treasurer Britton to add to the original motion: Daniel Webster College acknowledges that any cost of relocation and amelioration of the AWOS system and “SAWS” system will be at the expense of Daniel Webster College.

SECONDED BY Secretary Rosenblum

ROLL CALL (to amend motion)

Chairman Dalianis – yes
Secretary Rosenblum – yes
Treasurer Britton – yes

MOTION CARRIED.

ROLL CALL (for amended motion)

Chairman Dalianis – yes
Secretary Rosenblum – yes
Treasurer Britton – yes

MOTION CARRIED.

President Meyers thanked the Board and noted he was looking forward to a long and productive relationship between DWC and the Airport Authority.

NEW BUSINESS

Richard Gentile requesting the transfer of lease E-2221 to F1 Air.

Richard Gentile of R&R Realty addressed the Board concerning the transfer of Lease E-2221 to F1 Air. Mr. R.J. Valentine owner of F1Air was introduced to the Board. He will be housing a Lear 60 and 850TBM. These planes will be registered with the State of New Hampshire and give Boire Field as the home base for registration purposes.

MOTION BY Treasurer Britton to transfer Lease E-2221 from R&R Realty to F1Air.

SECONDED BY Secretary Rosenblum

ROLL CALL

Chairman Dalianis – yes
Secretary Rosenblum – yes
Treasurer Britton – yes

MOTION CARRIED.

OTHER

Secretary Rosenblum inquired when the gate would be moved from the present location to nearer the brick hangar. Manager Rankin replied that Public Service of New Hampshire is scheduled to be here to install a power source the last week of July.

PUBLIC INPUT

Roland Noyes inquired who would be able to access the airport from the “old” Pine Hill Road gate once the new gate is in place. Manager Rankin replied that the Airport Authority vehicles for fueling needs and the Fire Department.

Chairman Dalianis announced that there would not be an August business meeting unless urgent business needed to be addressed.

ADJOURNMENT 7:40pm

MOTION BY Secretary Rosenblum to adjourn.

SECONDED BY Treasurer Britton

MOTION CARRIED.

Respectfully submitted,

Michael Rosenblum
Secretary

CC: City Clerk's office

See attached list for attendees