

MINUTES

The monthly meeting of the Nashua Airport Authority was held at Daniel Webster College, in the Gallery at the Eaton-Richmond Center, University Drive, at 7:00pm on Tuesday, March 23, 2004.

Chairman Bacchieri opened the meeting at 7:00pm.

He noted that Mike and Lee Zompetti had recently celebrated their 50th wedding anniversary and offered congratulations.

Chairman Bacchieri introduced Fred Britton the newest member of the board of directors.

Chairman Bacchieri turned the gavel over to Vice Chairman Gill and asked Mr. Britton to take his place at the front of the room with the other directors.

Vice Chairman Gill thanked Roger for his five years of service to the board. He also welcomed Mr. Britton to the board.

Vice Chairman Gill called the meeting to order at 7:05pm.

ROLL CALL

Present: Vice Chairman Gill
Secretary Dalianis
Treasurer Dresner
Director Fuller
Director Britton

ELECTION OF OFFICERS

Secretary Dalianis presented the following slate of officers for elections.

Chairman John Gill
Vice Chairman Griffin Dalianis
Treasurer Howard Dresner
Secretary Allan Fuller
Director Frederick Britton

MOTION BY Treasurer Dresner to accept the slate of officers as presented by Secretary Dalianis.
SECONDED BY Director Fuller

MOTION BY Director Britton to close the nominations.
SECONDED BY Treasurer Dresner

ROLL CALL (to close the nominations and accept the slate of officers as presented)

Vice Chairman Gill – yes
Secretary Dalianis – yes
Treasurer Dresner – yes
Director Fuller – yes
Director Britton – yes

MOTION CARRIED.

PUBLIC INPUT

Lee Zompetti inquired why the letter from the DES dated 1/23/04 concerning a fuel farm inspection had not been received in as official correspondence.

Mrs. Zompetti had asked both Shirley and Manager Rankin for the file concerning the parallel runway. Although there was no official file Shirley did give Mrs. Zompetti copies of the Manager's reports and minutes from previous meetings. Mrs. Zompetti wants to know what happened to the *letter of agreement* from the tower that Mr. Rankin was supposed to obtain in November of 2003.

Mrs. Zompetti noted that she had pointed out to previous airport authority boards that some of the tie-down spaces were too close to the taxiways. She noted that the FAA is now addressing this issue. As a concerned t-hangar owner she wants to know what if any buildings might be in jeopardy as well.

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MOTION BY Vice Chairman Dalianis to accept the minutes as written.

SECONDED BY Treasurer Dresner

[Director Britton and Secretary Fuller abstained from voting]

MOTION CARRIED.

TREASURER'S REPORT – February 2004

MOTION BY Treasurer Dresner to accept the report pending annual audit.

SECONDED BY Vice Chairman Dalianis

MOTION CARRIED

COMMUNICATIONS – read and assigned by Secretary Fuller.

NAA-04-012	BFCII Association (E-1459)/ Request to exercise original 20 yr. extension June 1, 2004 – May 31, 2024 and two additional 20 year extensions at the current rate.	New Business
NAA-04-013	BFCIII (E-1457) / Request to exercise original 20 yr. extension July 1, 2004 – June 30, 2024.	New Business
NAA-04-014	Daniel Webster College / Permission to hold Aviation Heritage Festival September 24-26, 2004	New Business
NAA-04-015	MACAIR (E-1465) / Request to exercise original 20 yr. extension May 1, 2004 – April 30, 2024	New Business

REPORTS

Tower Report – February 2004

It was noted that traffic counts were considerably down from previous months.

Airport Manager – February 2004

Manager Rankin reported that the AWSS is still scheduled to be installed. A firm date is still not available.

Once the equipment is operable, Mr. Rankin will send a thank you letter to Senator Gregg for his efforts in making this a reality at Boire Field.

STARS is finally up and running. Manager Rankin has received reports from both the tower controllers and pilots that this has made a big improvement in communications.

Director Britton noted that the STARS system has many functions that can be incorporated as time goes by. Midwest ATC will probably conduct the first training sessions followed by the FAA.

Manager Rankin will post the information concerning STARS on the website.

Manager Rankin will be conducting a survey of other local airports to learn what they are charging for various fees such as tie-downs, fuel flow, and fuel farm rental. He will give a report at the April 2004 meeting.

Director Britton inquired if we have to have the fees Okayed by the aldermen of the City of Nashua. As of five (5) years ago this is no longer necessary.

Secretary Fuller inquired about the DES inspection. Manager Rankin explained that there are areas that need improvement. Work has begun to improve these areas. Ron Willey and Ferguson's Fleet maintenance are working with the DES to correct the problems. The DES continually changes criteria and it is difficult to stay current with the latest requirements.

Director Britton asked when Manager Rankin will appear before the budget committee for the City of Nashua. Manager Rankin replied he would call Director Britton the following day to advise him of the date.

Airport Engineer – February 2004

Carol Niewola of Gale Associates reported that she had been unable to schedule a scoping meeting with the FAA. Three meeting dates were cancelled for one reason or another. The FAA needs to come to a resolution and recommendation to correct safety concerns before anything can proceed on the proposed parallel runway project.

Treasurer Dresner inquired what the city requires from the Authority in reference to projects. Ms. Niewola read from a resolution that charges the Authority to provide a written report to the Mayor and Aldermen for their review and approval.

Director Britton noted that the Authority provides the city with their Capitol Improvement Plan with rankings of priority. If the City is being asked for funds the decision to support the project is made at that time.

Secretary Fuller noted that there are a whole series of issues (tie down, taxiway, runway, and parallel separation conflicts) that need to be addressed before the FAA or NAA proceeds any further.

Treasurer Dresner suggested that the Authority compile a list of multiple proposals for the FAA to consider. He is uncomfortable with the 1 May deadline. Treasurer Dresner feels that important issues might be missed.

MOTION BY Treasurer Dresner that the Authority review the seven (7) options presented by Gale Associates and vote on a stacked order of the options.

SECONDED BY Secretary Fuller.

Director Britton feels that there should not be a vote until all the information is available to all of the members.

Manager Rankin reported that he had received a letter from Ralph Nicosian-Rusin stating that the project is on hold. Mr. Rusin wants to address separation standards that are not in compliance with CII airport operations. To correct this would require building a new taxiway and eliminating a good many of the tie-down spaces. Mr. Rankin finds it hard to believe that the issues that are now being raised have escaped everyone at the state and regional level for so many years considering the ALP had been revised and a new master plan had been accepted. In addition the FAA built a new taxiway in 1991 when the current standards were in affect.

Treasurer Dresner withdraws his motion that the Authority review the options presented by Gale Associates and vote on a stacked order of the options.

Jeff Adler of DuBois and King hopes to report at the next meeting when the construction will resume on the new ramp area.

COMMITTEES

OLD BUSINESS

Resolution of security gate issues at the north end of field near Keyson Airways:

Manager Rankin spoke to the idea of rather than moving the gate it would be more feasible to install a “call box” on the gate. In that way, the customers of the businesses at that end of the field could call the company directly to gain access through the gate. This would allow for the gate to be kept closed on a permanent basis. This is a more cost effective method than relocating the gate.

Secretary Fuller inquired how the liquid crystal (LCD) would hold up during cold weather. Secretary Fuller suggested that a list of customers be posted as a back up measure.

Secretary Fuller asked if there would be any “logging “of who is entering the airport. Manager Rankin will investigate this matter to see how it works.

Bill Krivsky of Keyson Airways supports this measure.

Louis Edmonds stated he also feels this is a good solution to the problem.

MOTION BY Secretary Fuller to purchase the alpha numerical integrated telephone entry system, the system with the ability to withstand temperatures of minus twenty degrees Fahrenheit for the south gate for the price of \$1,700 but not to exceed \$2,000.

SECONDED BY Vice Chairman Dalianis

MOTION CARRIED.

NEW BUSINESS

Manager Rankin read from a letter from Peter Volheim asking that item #2, the request for two further 20 year extensions be addressed at the April 2004 meeting.

1. Boire Field Condo II request to exercise original 20 year extension for Lease E-1459 from June 1, 2004 to May 31, 2024.

Attorney Vern Maines represented BFCII in their request to exercise the original 20 year extension. The twenty years would begin June 1, 2004 and expire May 31, 2024.

MOTION BY Treasurer Dresner to allow Boire Field Condo II to exercise their original 20 year extension for E-1459. The extension to begin June 1, 2004 and expire May 31, 2024.

SECONDED BY Vice Chairman Dalianis

NOTE OF RECORD: Secretary Fuller abstained from this vote.

MOTION CARRIED.

- 2 Boire Field Condo II requests two further extensions of 20 years each under the same terms and conditions that currently apply.

The above matter will be discussed at the April 2004 meeting.

3. Boire Field Condo III request to exercise original 20 year extension for Lease E-1457 from July 1, 2004 to June 30, 2024.

Bob Donadio appeared in behalf of Boire Field Condo III.

MOTION BY Vice Chairman Dalianis to allow Boire Field Condo III the right to exercise their original 20 year extension. This extension to begin on July 1, 2004 and expire June 30, 2024.

SECONDED BY Treasurer Dresner

MOTION CARRIED.

4. Daniel Webster College asking permission to hold the Aviation Heritage Festival at Boire Field - September 24-26, 2004.

Manager Rankin noted that this will be very similar to the three previous Heritage Festivals. It will involve static displays and lectures. Manager Rankin feels this is a great show piece for Boire Field

Secretary Fuller noted that it would be a good idea to have some military planes on display. Vice Chairman Dalianis noted he would look into this possibility.

MOTION BY Vice Chairman Dalianis to allow Daniel Webster College to hold their Aviation Heritage Festival on September 24 through 26, 2004.

SECONDED BY Secretary Fuller

MOTION CARRIED.

5. MACAIR request to exercise original 20 year extension for Lease E-1465 from May 1, 2004 to April 30, 2024.

Attorney Shane McLaughlin represented MACAIR in this request.

MOTION BY Secretary Dresner to allow MACAIR to exercise their original 20 year extension on Lease E-1465 from May 1, 2004 to April 30, 2024.

SECONDED BY Director Britton

MOTION CARRIED.

OTHER

PUBLIC INPUT

Mike Zompetti noted that he had given Mayor Streeter a ride in his airplane. He would like to see a P38 in for display.

Mr. Zompetti thanked Roger Bacchieri for his service on the Board.

Roger Bacchieri encourages the Board to determine if they feel the safety issues at the airport have been addressed before meeting with the FAA. He also suggests meeting with the pilot users at the airport as well as the neighbors.

Vice Chairman Dalianis wanted to know if we could tell how many people are looking at the website. Manager Rankin would see how many hits. He feels this would be a great place to get information out to the general public.

Mike Zompetti notes that he views the website everyday.

ADJOURNMENT - 8:29pm

MOTION BY Vice Chairman Dalianis to adjourn.

SECONDED BY Treasurer Dresner

MOTION CARRIED.

Respectfully submitted,

| John Gill
| Chairman

CC: City Clerk's Office
NAA Files

SEE ATTACHMENT FOR ATTENDEES LIST