

MINUTES

The monthly meeting of the Nashua Airport Authority was held at Daniel Webster College, in room 122 of the Eaton-Richmond Center, University Dr., at 7:00pm on Tuesday, March 15, 2005.

The meeting was called to order at 7:00pm by Chairman Griffin Dalianis.

ROLL CALL

Present: Chairman Dalianis
Vice Chair Gill
Secretary Fuller
Treasurer Britton
Director Dresner

PUBLIC INPUT

Lee Zompetti distributed a packet to the Board members concerning t-hangar development as described in the 1989 Nashua Airport Master Plan Update. This information can be read before the next committee meeting on future development at the air field.

Mrs. Zompetti urged the Board to consider developing the property themselves whereas it is the last opportunity for the Board to do so.

MINUTES – February 2005

MOTION BY Secretary Fuller to accept the minutes as written.

SECONDED BY Vice Chairman Gill

MOTION CARRIED.

TREASURER'S REPORT – February 2005

MOTION BY Treasurer Britton to accept the report pending annual audit.

SECONDED BY Director Dresner

MOTION CARRIED.

Treasurer Britton reported on the meeting he and Manager Rankin had with the City of Nashua budget committee. Mr. Britton reported the meeting went very well and was uneventful. The budget committee was interested in how long the airport would remain self-sufficient.

Treasurer Britton noted that the airport had still not received the money from registration fees from the State of New Hampshire. The money is expected within the next two months.

COMMUNICATIONS – read and assigned by Secretary Fuller

NAA-05-011	FAA /DOT Procedure Advisory	On File
NAA-05-012	FAA / Payment Advisory	On File
NAA-05-013	NH DOT / Application for Aeronautical Funds	On File with Response
NAA-05-014	Keyson Airways / Request to lease additional land	On File
	<i>Response to 1/3/05 letter (dated 1/12/05) included in packet</i>	
NAA-05-015	Keyson Airways / Comments on recent Board decisions	On File
NAA-05-016	Richard Gentile / Agenda placement request	Response 3/9/05

Treasurer Britton pointed out an error on communication NAA-05-011. The runway designation should be number 32. Manager Rankin has contacted the FAA/DOT and this will be corrected.

Treasurer Britton noted that the application from NAA-05-013 had been completed and returned to the NHDOT.

REPORTS

Tower Report - February 2005

Secretary Fuller inquired how many days or what amount of time had the airport been shut down due to the snow storms in February, and what impact this had on the jet count for the month.

Manager Rankin replied that he was not aware of anytime that the airport had been shut down and planes could not take off or land.

Chairman Dalianis noted that the maintenance department had done an outstanding job with snow removal this winter. He asked that Manager Rankin communicate this fact to the snow removal staff.

Airport Manager - February 2005

Secretary Fuller asked when the NDB approach was going to be non-commissioned. Manager Rankin replied that he had contacted Sue Crumb of the FAA asking that the NDB remain working due to the amount of flight training in Nashua. Manager Rankin is waiting for a reply from the FAA.

Director Dresner asked if by rolling to the national contract, the work force in the tower would be more stable. Manager Rankin thought that work force would become more stable. Manager Rankin will amend his report to read a 10% increase in pay for the chief controller only.

Vice Chairman Gill asked Manager Rankin what his opinion was concerning purchasing a snow melter for the airport. The cost of the equipment would be \$250,000. It is hopeful that this purchase could be rolled into a CIP. Chairman Dalianis asked to accompany Manager Rankin and Ron Willey when they go to the Manchester airport to observe the machinery in use.

Airport Engineer – February 2005

Carol Niewola reported that there are two meetings at the end of March, one on the 23rd with agency representatives and a public informational meeting on the 28th.

COMMITTEES

Committee for Land Development and Future Growth of the Nashua Airport.

Manager Rankin reported that the meeting on 3/14/05 went extremely well and a great beginning had been achieved. Manager Rankin has the informational packet that Secretary Fuller had asked for and would distribute it at the end of the meeting.

Vice Chairman Gill concurred that the meeting had been very beneficial and had given the entire Board a direction to begin the process.

Director Dresner asked that a date be set for the next committee meeting. It was decided that the meeting will be held on Monday, April 4, 2005.

If there is any urgent pressing concerns for the Board to address it will be dealt with on April 4th as well. There are three Board members that are unable to attend the April 19th business meeting.

OLD BUSINESS

Secretary Fuller wants two additional pieces of property discussed for future development.

The “green space” behind the tower should be developed as a source of revenue both for the City of Nashua and the Airport Authority. Carol Niewola will follow up on this parcel.

The second piece of property that has a foundation in place is at 116 Perimeter Road. Manager Rankin explained that the property was already leased. There originally was going to have two buildings but only one was constructed back in the 1980’s. Manager Rankin believes the second building will be constructed by the current lease holder at some time in the future.

Treasurer Britton asked that Manager Rankin write a letter to the lease holder and inquire what the future plans for the land is.

NEW BUSINESS

OTHER

PUBLIC INPUT

Roland Noyes commented that snow maintenance crew at the Nashua Airport had done an outstanding job this year. Mr. Noyes reported that many individuals had commented that they are very impressed on how clean the airport runway and taxi-ways always are.

Treasurer Britton suggested a special recognition for the snow removal crew.

MOTION BY Secretary Fuller to award each of the full time snow removal workers a \$75.00 restaurant gift certificate and each of the part time workers a \$50.00 restaurant gift certificate.

SECONDED BY Vice Chairman Gill

MOTION CARRIED.

ADJOURNMENT – 7:32pm

MOTION BY Director Dresner to adjourn.

SECONDED BY Vice Chairman Gill

MOTION CARRIED.

Respectfully submitted,

Allan Fuller
Secretary

CC: NAA
City Clerk of Nashua, New Hampshire

SEE ATTACHMENT FOR ATTENDEES