

## **Safety Committee Minutes**

The fifth meeting of the Nashua Safety Committee was held in the NAA Conference Room on Wednesday, August 2, 2006. The meeting started at 11:30 am. There were five attendees with Ron Willey joining later in the meeting.

The airport manager opened the meeting. Manager Rankin gave a briefing on action items that were on the list from the last meeting.

1. Paint a roadway through the tower ramp. Was completed.
2. Install stop signs by Foxtrot and Charlie taxiways if feasible. The Advisory Circular does not allow for signs on the movement areas of the airport. The word stop will be painted in red within the 2' white stop marking.
3. Consider a newsletter stating the restrictions on operating on the airport. Allan Fuller said he would help with the making a newsletter/safety brochure. Still under way.
4. Create a computer list in Excel of all the people who have car passes at the airport. Assign email addresses to that list so that we can make low cost announcements. This is being accomplished.

Rick Bartel asked how the deleted patrons were handling the lock out from the fires station gate. Manager Rankin said there had been no complaints, however seven deleted passes were reinstated.

Arnie Stymest informed the group of a low power frequency they used at the Fitchburg Airport to provide airport information. It was used initially for parking for their Air Festival and concerts, and has been retained and used daily to provide general airport information. To access the frequency, tune your automobile radio to FM 98.1.

Rick Bartel said they have camcorders available if we would like to tape certain segments of the day to get a better idea if people are complying with the new roadway and stop signs. They are older models and he was going to check them out to insure they would still work.

Manager Rankin will ask Bob Cloutier to take him up in a helicopter to take pictures of the tower ramp with the new markings to be used in the brochure.

Compliance with new roadway markings was discussed with possible ramifications if patrons do not comply with them. A suggestion to void the gate pass was one of the options discussed.

There being no further business the meeting concluded at 12:00 pm.

Next meeting will be on September 20, 2006. Time 11:30 am at the NAA conference room in building 93.

Respectfully submitted,

Royce Rankin  
Airport Manager